

FAREHAM

BOROUGH COUNCIL

AGENDA SCRUTINY BOARD

Date: Thursday, 19 May 2016

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members: Members to be appointed at the Annual Council meeting held on 12 May 2016.



1. Apologies for Absence

2. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the Scrutiny Board meeting held on 17 March 2016.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Presentation from Head of Project Integra

To receive a presentation from the Head of Project Integra.

7. Minutes of Meetings of Policy Development and Review Panels

To receive the minutes of the meetings of the Policy Development and Review Panels held since 01 March 2016.

(1) Minutes of meeting Wednesday, 2 March 2016 of Leisure and Community Policy Development and Review Panel (Pages 7 - 10)

(2) Minutes of meeting Tuesday, 8 March 2016 of Public Protection Policy Development and Review Panel (Pages 11 - 14)

(3) Minutes of meeting Thursday, 10 March 2016 of Health and Housing Policy Development and Review Panel (Pages 15 - 18)

8. Review of the Board's Work Programme 2016/17 (Pages 19 - 28)

To consider a report by the Director of Finance and Resources which invites members to review the Scrutiny Board's work programme for 2016/17.

9. Executive Business

If requested by a member, to consider any item of business dealt with by the Executive, since the last meeting of the Board. The relevant Executive meetings are 11 April 2016 and 16 May 2016. (This will also include any decisions taken by individual Executive members during the same time period.)

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
11 May 2016

For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 17 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

D C S Swanbrow (Chairman)

Mrs S M Bayford (Vice-Chairman)

Councillors: B Bayford, Mrs M E Ellerton, Mrs C L A Hockley, L Keeble,
A Mandry, Ms S Pankhurst and P W Whittle

Also Present: Councillor Miss T G Harper, Executive Member for Streetscene
(Item 8)



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 14 January 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME FOR 2016/17

The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2015/16 and gave consideration to the work programme for 2016/17.

Members were given an opportunity to put forward any further suggestions for the proposed work programme for 2016/17. The Board expressed a wish to have more of an active role in dealing with health issues in the Borough. It was suggested that the Board make a recommendation to the Executive to look at health issues in more detail when reviewing the Corporate Strategy and Corporate Objectives, with regard to giving a greater priority to local health issues.

The Board referred to page 13 of the work programme report which was concerning the Solent Local Enterprise Partnership and a resolution made by the Board requesting that the Executive Leader include an update on the Solent Local Enterprise Partnership in his announcements at Council meetings. The Board requested that this request be followed up.

It was AGREED that the Board:-

- (a) reviewed the outcomes of the Work Programme of the Scrutiny Board for 2015/16;
- (b) inform the Council of the Board's view of the outcome of the call-in arrangements for 2015/16;
- (c) approve the provisional Work Programme for 2016/17;

- (d) recommends to the Executive that, when reviewing the Corporate Strategy, they give consideration to placing greater priority on local health issues as a Corporate Objective;
- (e) requests the Director of Finance and Resources follow up on the request that the Executive Leader includes an update on the Solent Local Enterprise Partnership in his announcements at Council meetings; and
- (f) submits the provisional Work Programme for 2016/17 to the Council.

7. MINUTES OF MEETINGS OF POLICY DEVELOPMENT AND REVIEW PANELS

The Board was asked to receive the minutes of the meetings of the Policy Development and Review Panels held since 19 November 2016.

(1) Minutes of meeting Tuesday, 12 January 2016 of Planning and Development Policy Development and Review Panel

The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to review the minutes of the meeting held on 12 January 2016.

It was AGREED the minutes be received.

(2) Minutes of meeting Tuesday, 1 March 2016 of Planning and Development Policy Development and Review Panel

The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to review the minutes of the meeting held on 1 March 2016.

It was AGREED the minutes be received.

(3) Minutes of meeting Wednesday, 20 January 2016 of Leisure and Community Policy Development and Review Panel

The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to review the minutes of the meeting held on 20 January 2016.

It was AGREED the minutes be received.

(4) Minutes of meeting Thursday, 28 January 2016 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 28 January 2016.

It was AGREED the minutes be received.

(5) Minutes of meeting Thursday, 3 March 2016 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 3 March 2016.

It was AGREED the minutes be received.

(6) Minutes of meeting Thursday, 21 January 2016 of Health and Housing Policy Development and Review Panel

The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to review the minutes of the meeting held on 21 January 2016.

Councillor Whittle raised a question on item 7 of the minutes which was concerning the rough sleeper update. He referred to the recent announcement by the central government regarding funding being provided for tackling rough sleepers, and asked if the Council would be putting in a bid for the funding. The Director of Operations explained that full details of how the funding will work is not yet known but reassured the Board that should there be an opportunity for the Council to put in a bid for some of the funding he will ensure that this is considered.

It was AGREED the minutes be received.

8. PRESENTATION BY, AND QUESTIONING OF, THE EXECUTIVE MEMBER FOR STREETSCENE

The Board received a presentation by Councillor Miss T Harper, Executive Member for Streetscene, on the areas of responsibility that fall under Streetscene.

The presentation gave an overview of the areas of responsibility covered by Streetscene, how each service was performing, achievements for each service and the priorities for the future. These Services included:

- Transport Management
- Refuse and Recycling
- Grounds Maintenance
- Street Cleansing
- Parks and Open Spaces

Councillor Whittle requested an update on the proposal to offer dog waste bags in parks and open spaces to encourage more people to pick up after their dogs. The Director of Operations confirmed that is proposal is already being trialled with 3 bag dispensers being placed in Portchester at the following locations; Chalky Walk, Fisherman's Walk and Wicor Park, and free bags that can be collected from main reception at this Civic Offices. This will

be monitored to ascertain how successful it is and whether it can be introduced to other areas.

Councillor Whittle also requested an update on Bath Lane toilets, as he still receives requests from members of the public to have these reinstated. The Executive Member for Streetscene explained that the reasons for not reinstating these toilets has not changed and that the misuse of them and the cost of having to maintain them is too great a cost for the Council. She informed the Board that this would continue to be reviewed as a possibility in the future.

The Board wished to pass their praise on to all of the crews who work so hard within the Streetscene department to continue to keep the Borough clean and tidy and an attractive place to live.

It was AGREED that Councillor Miss T Harper, Executive Member for Streetscene be thanked for her informative presentation.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive since the last meeting of the Board. There were no other items of Executive Business considered.

(The meeting started at 6.00 pm
and ended at 7.22 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 2 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs C L A Hockley (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: M J Ford, JP, T G Knight, R H Price, JP and D L Steadman

Also Present: Councillor Mrs K K Trott (Item 8)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Mrs P M Bryant.

2. MINUTES

The Chairman asked the Panel to note that, the date of the Executive meeting discussed in item 7 of the previous minutes was incorrect and should in fact read 11 March 2016 and not 11 April 2016.

It was AGREED that, subject to the amendment above being made, the Leisure and Community Policy Development and Review Panel on 20 January 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements received at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

In accordance with the Standing Orders and the Council's Code of Conduct, Councillor Mrs S Pankhurst declared a non-pecuniary interest for item 5 – Deputations and item 6 – Cams Alders Vision, as she is on the Committee for Locks Heath Football Club and is a member of the club.

5. DEPUTATIONS

The Panel received a deputation from members of Locks Heath Football Club, asking the Panel for assistance with securing them permanent training facilities. (See item 6 below)

Councillor Mrs S Pankhurst declared Non-Pecuniary interest as she is on the Committee and a member of Locks Heath Football Club.

The Deputies were thanked accordingly for their deputation.

After item 5 at the request of the Chairman, item 7 was brought forward in the agenda.

6. CAMS ALDERS VISION - PRESENTATION

The Panel received a presentation by the Head of Leisure and Environmental Services on the Cams Alders Vision.

Councillor Mrs S Pankhurst declared a Non-Pecuniary interest on this item as she is on the committee and a member of Locks Heath Football Club.

The presentation outlined the progress that had been made following the residents consultation and showed a map of the proposed site with

development proposals. Members were asked to note, that the next stage will be to consider the issues regarding vehicle access to the site and obtain firm capital costs for the proposal.

The Panel confirmed to the depute Mr Cooper that the Cams Alders Vision would meet the needs of the wider community and will be suitable to assist the Locks Heath Football Club with their training needs.

It was AGREED that, the Panel note the content of the presentation.

7. PRESENTATION BY ONE COMMUNITY

At the request of the Chairman, this item was brought forward on the agenda and heard after item 5.

The Panel received a presentation by One Community on the services that they provide within the Borough. They gave an overview of the work they currently do with other organisations and community groups including:-

- Various Community Associations across the Borough
- Bursledon Brick Works
- Fareham North West Community Association

The Panel were also given details of the help and support One Community gives to their volunteers, which is believed to be why they have a large amount of dedicated staff that is growing in numbers all the time.

The presentation also advised of future projects including; a Community Showcase in July at Ferneham Hall, in addition to volunteer drop in sessions and various forums across the borough which One Community are helping to arrange.

It was AGREED that, One Community be thanked for their excellent presentation.

8. FAREHAM LEISURE CENTRE PERFORMANCE REVIEW - PRESENTATION

The Panel received a presentation from SLM (Sport and Leisure Management) Ltd who manages the Fareham Leisure Centre. The presentation reviewed the Fareham Leisure Centre performance and the work being undertaken at the new Holly Hill Leisure Centre in readiness for the opening in summer 2016.

At the invitation of the Chairman, Councillor Mrs K Trott addressed the Panel on this item.

The Panel were given a detailed presentation emphasising numerous aspects of the work that SLM Ltd has done over the last twelve months for the local community including:-

- Their very successful GP referral scheme
- NHS Health Checks

- Various charity events which have been very prosperous
- Teaching 1800 Fareham children to swim
- Their apprentice scheme

They also asked the Panel to note the attendance figures over the past five years to highlight the continued consistent high levels. Members agreed that this was a great achievement and that they hope to see similar levels recorded at the new Holly Hill Leisure Centre once it opens in the summer.

It was AGREED that, SLM Ltd be thanked for their informative presentation.

9. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17

The Panel considered a report by the Director of Operations which gave a final review of the Panels' work programme for 2015/16 and a draft work programme for 2016/17.

Councillor Price asked the Panel to note that the dates in Appendix D were incorrect; instead of 18 January 2016 and 01 March 2016, this in fact should read 18 January 2017 and 01 March 2017.

The Head of Leisure and Environmental Services addressed the Panel to propose that the unallocated items in Appendix D be allocated as follows; Members Tour – Community and Youth Centres – 07 September 2016, Leisure Centre Events – 09 November 2016, Play Area Improvement – January 2017 and Citizens Advice Bureau Presentation – 27 July 2016.

It was AGREED that the Panel:-

- (a) reviewed the outcomes of the Panel's work programme for 2015/16; and
- (b) subject to the dates being amended in Appendix D and the unallocated items being added into the work programme as suggested by the Head of Leisure and Environmental Services, submits the proposed work programme for 2016/17 to the Council for endorsement.

(The meeting started at 6.00 pm
and ended at 8.05 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 8 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs M E Ellerton (Chairman)

Councillor J V Bryant (Vice-Chairman)

Councillors: G Fazackarley

Also Present: Councillor T M Cartwright, MBE, Executive Member for Public Protection



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors; J M Englefield, Mrs S Pankhurst and R J Price, JP.

2. MINUTES

It was AGREED that the minutes of the Public Protection Policy Development and Review Panel held on 10 November 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. AIR QUALITY ACTION PLAN UPDATE

The Panel considered a report by the Director of Planning and Regulation on an update of the Air Quality Action Plan.

In addition to the report the Panel were informed that since the introduction of the Eclipse Bus Service in 2012 there has been an increase of 24% in passengers using buses throughout the peninsula.

The Panel enquired as to whether there is any data on how many people own electric or hybrid cars in the Borough. The Head of Environmental Health agreed to investigate whether there is any data stored with regards to electric/hybrid car ownership.

It was AGREED that the Panel note the content of the report and the progress that has been made to date in respect of Local Air Quality Management.

7. ANNUAL UPDATE ON COMMUNITY SAFETY PARTNERSHIP

The Panel considered a report by the Director of Planning and Regulation which gave an annual update on the Community Safety Partnership.

The Panel enquired as to whether there have been any incidents with regards to modern day slavery within the Borough. The Head of Environmental Health reported that there have been a few cases investigated in the Borough and that the Environmental Health Service department is working very closely with the Immigration Service on tackling this issue.

It was AGREED that the Panel note the performance made by Fareham's Community Safety Partnership and the risks and challenged it faces in the future.

8. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT OF THE WORK PROGRAMME 2016/17

The Panel considered a report by the Director of Planning and Regulation which gave a final review of the work programme for 2015/16 and the draft work programme for 2016/17.

The Director of Planning and Regulation directed the Panels attention to Appendix C of the report which contained the proposed work programme for 2016/17. He invited the Panel to put forward any further suggestions of items they would like to include, but no suggestions were raised.

It was AGREED that the Panel:-

- (a) reviewed the outcome of the work programme for 2015/16;
- (b) approve the proposed work programme for 2016/17; and
- (c) submit the proposed work programme for 2016/17 to the Council.

(The meeting started at 6.00 pm
and ended at 6.35 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 10 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor B Bayford (Chairman)

Councillor D L Steadman (Vice-Chairman)

Councillors: Mrs M E Ellerton, Mrs C L A Hockley, T G Knight, C J Wood and
D J Norris (deputising for Mrs K K Trott)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Mrs K K Trott.

2. MINUTES

The Chairman addressed the Panel and suggested that the wording in item 11 of the minutes – Preliminary Review of Work Programme 2015/16 and Draft Work Programme 2016/17, third paragraph be changed to:-

The Panel expressed a desire to have more health items on the agenda but were informed that all health issues were dealt with via Hampshire County Council and that Fareham Borough Council does not have any powers over health issues; however it does recognise that it has a responsibility to represent local concerns. It was therefore agreed to include a presentation from the Clinical Commissioning Group and a presentation from Public Health on the Joint Needs Assessment onto the 216/17 work programme.

It was AGREED that:-

(a) the wording of the minutes of the meeting held on the 21st January 2016 - item 11– Preliminary Review of Work Programme 2015/16 and Draft Work Programme 2016/17 being amended to: - *'The Panel expressed a desire to have more health items on the agenda but were informed that all health issues were dealt with via Hampshire County Council and that Fareham Borough Council does not have any powers over health issues; however it does recognise that it has a responsibility to represent local concerns. It was therefore agreed to include a presentation from the Clinical Commissioning Group and a presentation from Public Health on the Joint Needs Assessment onto the 2016/17 work programme'*; and

(b) subject to the amendment above, the minutes of the Health and Housing Policy Development and Review Panel held on 21 January 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. HEALTH UPDATE

The Panel received a verbal update from the Chairman on local health issues.

He reported that since the last meeting there had been two meetings of the task group set up by the local M.P, but regrettably little progress had been made to tackle the ongoing issues with the community hospital. However the Chairman did confirm that an agreement had been made with a local care home, Hawthorn Court, who will be making up to eight beds available to assist with aftercare for patients discharged from the hospital, which should help reduce bed-blocking.

The Chairman also informed members that there had also been some headway made regarding the walk-in centre for minor injuries at the hospital, which is being set up to take some of the pressure off of QA. Hours are being extended, five rooms have been allocated for the clinic and the CCG (Clinical Commission Group) are working with local GPs who will run the centre on a rota basis.

It was AGREED that the Chairman be thanked for his verbal update.

7. AFFORDABLE HOUSING PROGRAMME UPDATE

The Panel received a verbal update from the Head of Housing, Revenues and Benefits on the affordable housing programme.

The update outlined the excellent progress being made against the corporate target to enable the provision of 500 new affordable homes over a 6 year period ending 31 March 2017. The current forecast shows a projected shortfall of only 17 homes. The Panel asked for clarification on the type of properties being provided, the Head of Housing Revenues and Benefits confirmed that the majority completed to date were family-sized homes.

The Panel were also asked to note the financial challenges going forward with the Social Rent Reduction coming into force, as well as other changes in legislation that may affect the Council's 2017-2022 Strategy for affordable housing.

Members asked for progress on the current affordable housing schemes, the Head of Housing, Revenues and Benefits updated members as follows:-

- Hampshire Rose – Work is progressing well to bring the scheme to planning permission stage by the summer.
- Passivhaus Scheme – The six properties were completed at the end of February and have achieved Passivhaus status. Six families on the Council's Housing Waiting List have been identified as possible tenants.
- Holly Hill Mansions – Officers have held a meeting with residents to make them aware of an opportunity for a move to the new build scheme at Sylvan Court.
- 123 Bridge Road – Planning permission has been granted.

The Head of Housing, Revenues and Benefits was thanked for her verbal update.

8. TENANCY MANAGEMENT PERFORMANCE REPORT

The Panel considered a report by Director of Operations on the Tenancy Management Performance.

Members requested that in future reports, where graphs illustrate figures detailing a specific period; as shown on pages 8 and 9 of the report, that they also show how these figures have changed or compare to previous years/periods.

The Panel were asked to note that since the agenda was published the level of arrears to date had seen a reduction to 1.68%.

It was AGREED that the Panel note the content of the report.

9. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17

The Panel considered a report by the Director of Operations on a review of the current work programme 2015/16 and finalised the proposed work programme for 2016/17.

It was AGREED that the final work programme for 2015/16 and the proposed work programme for 2016/17 be approved.

(The meeting started at 6.00 pm
and ended at 6.55 pm).

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **19 May 2016**

Report of: **Director of Finance and Resources**

Subject: **REVIEW OF WORK PROGRAMME 2016/17**

SUMMARY

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 17 March 2016 and endorsed by the Council at its meeting on 28 April 2016.

RECOMMENDATION

The Board is now invited to further review the work programme for 2016/17.

INTRODUCTION

1. At the meeting of the Board on 17 March 2016, members agreed items for the draft work programme of the Board for the current year, 2016/17. The work programme was subsequently confirmed by the Council at its meeting on 28 April 2016. The Board's work programme is set out in Appendix A to this report.

RISK ASSESSMENT

2. There are no significant risk considerations in relation to this report

CONCLUSION

3. The Board is now invited to further review its work programme for 2016/17.

Appendices:

Appendix A – Progress on actions since last meeting

Appendix B – Scrutiny Board Work Programme 2016/17

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andrew Wannell. (Ext 4620)

SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING**APPENDIX A**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
17 March 2016	Final Review of Work Programme 2015/16 and Draft Work Programme for 2016/17	Programming	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2015/16 and gave consideration to the work programme for 2016/17.</p> <p>Members were given an opportunity to put forward any further suggestions for the proposed work programme for 2016/17. The Board expressed a wish to have more of an active role in dealing with health issues in the Borough. It was suggested that the Board make a recommendation to the Executive to look at health issues in more detail when reviewing the Corporate Strategy and Corporate Objectives, with regard to giving a greater priority to local health issues.</p> <p>The Board referred to page 13 of the work programme report which was concerning the Solent Local Enterprise Partnership and a resolution made by the Board requesting that the Executive Leader include an update on the Solent Local Enterprise Partnership in his</p>		Andrew Wannell

			<p>announcements at Council meetings. The Board requested that this request be followed up.</p> <p>It was AGREED that the Board:-</p> <ul style="list-style-type: none"> (a) reviewed the outcomes of the Work Programme for 2015/16; (b) inform the Council of the Board's view of the outcome of the call-in arrangements for 2015/16; (c) approve the provisional Work Programme for 2016/17; (d) recommends to the Executive that, when reviewing the Corporate Strategy, they give consideration to placing greater priority on local health issues as a Corporate Objective; (e) requests the Director of Finance and Resources follow up on the request that the Executive Leader includes an update on the Solent Local Enterprise Partnership in his announcements at Council meetings; and (f) submits the provisional Work Programme for 2016/17 to the Council. 		
	Minutes of Meeting of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the meetings of the Policy Development and Review Panels held since 19 November 2016.</p> <p>(1) Minutes of meeting Tuesday, 12 January 2016 of Planning and Development Policy</p>		Andrew Wannell

			<p style="text-align: center;">Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to review the minutes of the meeting held on 12 January 2016.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Tuesday, 1 March 2016 of Planning and Development Policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to review the minutes of the meeting held on 1 March 2016.</p> <p>(3) Minutes of meeting Wednesday, 20 January 2016 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to review the minutes of the meeting held on 20 January 2016.</p> <p>It was AGREED the minutes be</p>		
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			<p>received.</p> <p>(4) Minutes of meeting Thursday, 28 January 2016 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 28 January 2016.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Thursday, 3 March 2016 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 3 March 2016.</p> <p>It was AGREED the minutes be received.</p> <p>(6) Minutes of meeting Thursday, 21 January of Health and Housing Policy Development and Review Panel</p>		
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			<p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to review the minutes of the meeting held on 21 January 2016.</p> <p>Councillor Whittle raised a question on item 7 of the minutes which was concerning the rough sleeper update. He referred to the recent announcement by the central government regarding funding being provided for tackling rough sleepers, and asked if the Council would be putting in a bid for the funding. The Director of Operations explained that full details of how the funding will work is not yet known but reassured the Board that should there be an opportunity for the Council to put in a bid for some of the funding he will ensure that this is considered.</p> <p>It was AGREED the minutes be received.</p>		
	Presentation by, and Questioning of, the Executive Member for Streetscene	Presentation/Review	<p>The Board received a presentation by Councillor Miss T Harper, Executive Member for Streetscene, on the areas of responsibility that fall under Streetscene.</p> <p>The presentation gave an overview of the areas of responsibility covered by Streetscene, how each service was performing, achievements for each service and the priorities for the future. These Services included:</p>		

			<ul style="list-style-type: none"> • Transport Management • Refuse and Recycling • Grounds Maintenance • Street Cleansing • Parks and Open Spaces <p>Councillor Whittle requested an update on the proposal to offer dog waste bags in parks and open spaces to encourage more people to pick up after their dogs. The Director of Operations confirmed that proposal is already been trialled with 3 bag dispensers being placed in Portchester at the following locations; Chalky Walk, Fisherman's Walk and Wicor Park, and free bags that can be collected from main reception at the Civic Offices. This will be monitored as ascertain how successful it is and whether it can be introduced to other areas.</p> <p>Councillor Whittle also requested an update on Bath Lane toilets, as he still receives requests from members of the public to have these reinstated. The Executive Member for Streetscene explained that the reasons for not reinstating these toilets has not changed and that the misuse of them and the cost of having to maintain them is too great a cost for the Council. She informed the Board that this would continue to be reviewed as a possibility in the future.</p>		
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			<p>The Board wished to pass their praise on to all of the crews who work so hard within the Streetscene department to continue to keep the Borough clean and tidy and an attractive place to live.</p> <p>It was AGREED that Councillor Miss T Harper, Executive Member for Streetscene be thanked for her informative presentation.</p>		
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SCRUTINY BOARD – DRAFT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
19 May 2016	Review of Work Programme 2016/17 Presentation from Head of Project Integra
23 June 2016	Review of Work Programme 2016/17 Presentation by, and questioning of, the Executive Member for Health and Housing Annual Review of Community Safety Partnership
15 September 2016	Review of Work Programme 2016/17 Review of the Medium Term Finance Strategy
24 November 2016	Review of Work Programme 2016/17 Presentation by, and questioning of, the Executive Member for Leisure and Community
12 January 2017	Preliminary Review of Work Programme 2016/17 and Draft Work Programme 2017/18 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2017/18 Housing Revenue Account Budget and Capital Plans 2017/18
16 March 2017	Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18 Presentation by, and questioning of, the Executive Member for Planning and Development

Items to be assigned:

- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)